



Art Spotlight

67 W Granada Blvd,
Ormond Beach FL. 32174

Front Gallery Rental - \$1,272 (1,200 + tax)

The rental period is for one month and coincides with our monthly Art Walk which is always the first Saturday of each month and ends the Monday before the next Art walk.

- Set up for the show is done on the Monday and Tuesday before the Saturday Art Walk.
- End of the show art pick up is the Monday before the next Art Walk.
- A deposit of \$150 will hold your place for the month listed below. The deposit is non-refundable upon cancellation.
- The balance of the rental fee is due 30 days prior to the Art Walk show.
- Art Spotlight will retain a 30% commission on sales from the front gallery. All sales will be handled by Art Spotlight staff, we will process all sales through our POS system and collect and pay sales tax.
- If a piece sells during the exhibition, it must remain installed to preserve the continuity of the exhibit until the end of the evening the night of the opening night. A red sticker will be placed on the gallery tag if the item is sold. Please select one of the following:
 - I would like to keep the show intact for the entire month of my show. All sales should be held in place until then. Shipping, if needed, is to be worked out between artist and client.
 - I am willing to let any sold pieces go when purchased and will allow Art Spotlight to rearrange art, or I will bring a replacement piece if needed, to keep a visually pleasant appearance to the front gallery.
- All sales are final. Exchanges, modifications, or warranties are between the artist and buyer. Checks for front gallery sales will be sent from our bank on or about the 10th of the month following the conclusion of the exhibit. Please allow 3-4 days for delivery.

- We will staff the gallery for all shows to allow you to mix and mingle with the crowd. Hors d'oeuvres and beverages, (water and wine) and live music are Included in the price of the rental for the opening of the Artwork show.
- All work displayed in the gallery should be of original design and in compliance with copyright laws. Work which is deemed overtly derivative without creative innovation should be excluded from submission.
- Fine art photography should appear as such, photos which are digitized to appear as a painting, or a drawing will not be accepted into our gallery. We retain the right to adjudicate questionable work and rule accordingly as to whether said work may be shown in our gallery.
- One month prior to your show opening, please email a description of your exhibit and any graphics you may have for the show so we can help promote.
- Upon installation we need an inventory list of artist's names along with the titles of their art, medium used, and final prices (commissions of 30 % will be deducted from final price.)
- You are responsible for gallery tags on all art in the show. The tag design should be printed and be a consistent color and size for all work displayed. No hand-written gallery tags.
- We use the "Stas" hanging system throughout the gallery. We have found that art should be hung with 2 d-hooks and proper wire, attached and less than 1/4 of the way down from the top of the painting. You may add additional triangle or d-hooks closer (approx. 2 inches from the top) to the painting without wire, in addition to the normal hooks and wires. We have found most paintings hang much closer to the wall with the additional hooks close to the top.
- It is highly suggested that artists secure their own insurance for artwork while on display at Art Spotlight. While we take measures to safeguard against theft and loss, Art Spotlight is not responsible for any losses or damages. Exhibitors show at their own risk.

Legal Indemnification

The solo artist or group indemnifies Art Spotlight its agents, employees, volunteers, or any other person or entity associated with the Gallery against all claims, causes of action, demands, or suits for any damage the solo artist or group, their invitees, guests, or any other person may suffer as the result of any act or omission by the solo artist or group whether the damage involves an individual or work of art. Any insurance coverage obtained by the solo artist or group shall name Art Spotlight as a co-insured and provide a copy of the coverage to the Gallery Director.

The artwork shall be held in trust for the benefit of the solo artist or group and shall not be subject to any claim by a creditor of Art Spotlight

Governing Law

This agreement shall be governed, construed, and interpreted by, though, and under the Laws of the State of Florida.

Signature Page

Name of Solo Artist or Group: _____

Name of Contact Person for Group Exhibition: _____

Address _____

Phone _____

Email _____

Dates of Show _____

I have read, understand, and agree to the terms outlined above.

Signature of Solo Artist or Group Representative Date
